

Sandhills Public Schools

Minutes of Regular Board Meeting
High School Lecture Hall Dunning, NE

February 8th, 2021
6:00 p.m.

“The mission of Sandhills Public Schools is to provide quality education in a safe, respectful, equitable and inclusive environment to develop productive citizens for and ever-changing global society.”

Minutes of the Regular January Board Meeting

1. Called to Order at 6:00 p.m.
2. Pledge of Allegiance
 - a. Open Meetings Act – adhered to and posted
 - b. Per Policy 204.07 – reasonable advanced notification was made of the meeting
3. Attendance – Present – Michelle Milleson, Steve Bass, Tyson Cox, Jeff Martindale, Reed Larsen, Tedd Teahon, J.D. Furrow (Administrator), Ann Collier (Recorder), Chad Sutton (Visitor), Patrese Cody (Visitor)
4. Approval of the Consent Agenda
 - a. Approve the Minutes of the January 11th, 2021 regular board meeting
 - b. Approve the agenda for tonight’s meeting
 - c. Approve the Financial Reports
 - d. Approve the Payment of Bills
 - e. Excuse absent BOE members – None
 - f. Verification of Publication of Minutes and Meeting Notices in the Custer County Chief – January 11th, 2020 Regular Board Meeting Minutes
February 8th, notice of Regular Board Meeting

Motioned by Jeff Martindale, Seconded by Michelle Milleson – Passed 6-0

5. Report to the committee on American civics.

Mr. Furrow shared with the board a number of the classroom activities that fulfill the statutory requirements on American civics.

Examples: a) High school students watch the inauguration of President Biden. b) 1st and 2nd grade worked collaboratively on an Abraham Lincoln and George Washington project. They researched facts about the

presidents, made posters, and did a presentation. c) The 3rd graders have learned the national anthem in sign language.

6. Requests to address the board. There was no public comment at tonight's board meeting.

7. Discussion Items:

- a. Sandhills-Thedford Coop – Mr. Furrow led discussion with the board about fan expectation at games.
- b. Covid information since the last meeting – Mr. Furrow shared with the board that there was a vaccination clinic in town last week that focused on the 65+ age group and was in hopes that we would have a clinic for our staff sometime in early March perhaps. Mr. Furrow also discussed updates to our school COVID plan.
- c. Building Security – Mr. Furrow updated the board on the work with Heartland Security to get a quote for re-keying doors and putting in surveillance cameras.
- d. Mr. Furrow informed the board that Dave Masek would be in Thursday to make plans on replacing doors and windows and working on existing doors.
- e. Staffing Update – Mr. Furrow informed the board of the additional letters of resignation for this year. The acceptance of these letters is in the action items. Mr. Furrow updated the board on the potential of sharing an administrator. The board also discussed the potential of adding an administrative position to the staff for the upcoming school year.
- f. Mr. Furrow shared with the board the upcoming teacher work days. Feb. 15th and March 22nd. Mr. Furrow also informed the board of the plan to have no school on the day following the staff vaccinations.
- g. Mr. Furrow reviewed with the board the pending legislation that will possibly effect schools in the current session.
- h. Mr. Furrow informed the board of the need to transfer \$20,000 to the lunch fund due to the delay in allocations from the SFP. This is an action item below.
- i. Mr. Furrow recognized J.W. and Cindy Simonson for their donation of beef for the school beef program and also recognized the Loup to Loup Race board for their donation of processing fees.

- j. Other – The board discussed the importance of planning an activity building addition and the use of the Anderson memorial.

8. Business/Action Items:

- a. Review, consider, and take all necessary action to approve the amended policies 504.18, 403.03, 405.00, 504.03, 504.14, 504.20, 504.21, 505.03, and 612.05 (Addition of Title IX consideration in all misconduct investigations)
Motioned by Reed Larsen, seconded by Steve Bass – Passed 6-0
- b. Review, consider, and take all necessary action to approve the amended policy 1004.03 (Broadcast and Videotaping rights update)
Motioned by Michelle Milleson, seconded by Tyson Cox – Passed 6-0
- c. Review, consider, and take all necessary action to approve the Master Contract for the Certified non-supervisory staff as negotiated for 2021-22. Base Salary \$36,500 and BCBS Insurance coverage (\$1900/\$3800 deductible)
Motioned by Jeff Martindale, seconded by Tyson Cox – Passed 6-0
- d. Review, consider and take all necessary action to approve the Letter of Resignation from Emilee Wells (Ag Education/FFA sponsor).
Motioned by Jeff Martindale (with regret), Seconded by Steve Bass: Passed 6-0
- e. Review, consider and take all necessary action to approve the Letter of Resignation from Pam Scheer (3rd Grade Teacher/Route Driver).
Motioned by Michelle Milleson (with regret), Seconded by Reed Larsen: Passed 6-0
- f. Review, consider and take all necessary action to approve the Letter of Resignation from Celeste Rogers (Business Teacher/ FBLA/Jr. Class Sponsor).
Motioned by Steve Bass (with regret), Seconded by Tyson Cox: Passed 6-0
- g. Review, consider, and take all necessary action to recognize the SDEA as the negotiating body for the 2022-23 certified staff.
Motioned by Jeff Martindale, seconded by Michelle Milleson – Passed 6-0
- h. Review, consider, and take all necessary action to approve the transfer of \$20,000 from the general fund to the lunch fund.
Motioned by Jeff Martindale, seconded by Steve Bass: Passed 6-0

Meeting Adjourned at 7:24 p.m.

Official Meeting Notice:

The next regular board meeting of the Sandhills Public Schools will be March 8th, 2021. The meeting will be held at the high school lecture hall in Dunning at 6:00 p.m. This and all meetings are open to the public. Agendas are kept continually current and available for public inspection in the Superintendent's Office during regular business hours with reasonable notice.

Respectfully Submitted,

J.D. Furrow (Administrator)

02/04/2021 12:27 PM

Unposted; Batch Description February21; Fund Number 01

User ID: EAC

| Vendor Name | Invoice Number | Description | Amount |
|---|----------------|------------------------|----------|
| Checking Account ID 1 | Fund Number 01 | GENERAL FUND | |
| Acco Brands | 20210126 | Laminating Film | 35.72 |
| Total Acco Brands | | | 35.72 |
| ASCAP | 20210127 | Music License | 367.00 |
| Total ASCAP | | | 367.00 |
| Cash-Wa Distributing | 20210204 | Food/Supplies | 24.60 |
| Total Cash-Wa Distributing | | | 24.60 |
| CCT Real Estate LLC | 20210127 | Weight Room Rent | 200.00 |
| Total CCT Real Estate LLC | | | 200.00 |
| Conditioned Air Mechanical Systems & Services | 20210127 | Heating Unit Work | 2,305.00 |
| Total Conditioned Air Mechanical Systems & Services | | | 2,305.00 |
| Consolidated Telephone | 20210204 | January Charges | 465.94 |
| Total Consolidated Telephone | | | 465.94 |
| Corporate Payment Systems | 20210203 | January Charges | 521.56 |
| Total Corporate Payment Systems | | | 521.56 |
| Custer County Chief | 20210203 | board publications | 91.26 |
| Custer County Chief | 20210204 | Newspaper Subscription | 44.00 |
| Total Custer County Chief | | | 135.26 |
| Custer Public Power District | 20210126 | January Use | 3,182.95 |
| Total Custer Public Power District | | | 3,182.95 |
| DAS State Accounting - Central Finance | 20210126 | Distance learning | 783.85 |
| Total DAS State Accounting - Central Finance | | | 783.85 |
| Dunning Water | 20210126 | Water Jan-Feb | 698.00 |
| Total Dunning Water | | | 698.00 |
| Eakes Office Solutions | 20210127 | Custodial Supplies | 15.46 |
| Total Eakes Office Solutions | | | 15.46 |
| ESU 10 | 20210204 | January Charges | 3,277.78 |
| Total ESU 10 | | | 3,277.78 |
| HireRight Solutions Inc. | 20210126 | Drug Testing | 31.40 |
| Total HireRight Solutions Inc. | | | 31.40 |
| Hometown Leasing | 20210127 | Lease | 699.79 |
| Total Hometown Leasing | | | 699.79 |
| J&J Sanitation, Inc. | 20210127 | Dumpster | 717.60 |
| Total J&J Sanitation, Inc. | | | 717.60 |
| Julie Teahon | 20210127 | Insurance Deductible | 263.56 |
| Total Julie Teahon | | | 263.56 |

| Vendor Name | Invoice Number | Description | Amount |
|---|----------------|---------------------------------|-----------|
| K C Electric | 20210127 | Field Lights | 31,900.48 |
| Total K C Electric | | | 31,900.48 |
| Matheson Tri- Gas Inc | 20210126 | Ag Shop Gas | 203.56 |
| Total Matheson Tri- Gas Inc | | | 203.56 |
| MCI | 20210127 | Telephone | 48.48 |
| Total MCI | | | 48.48 |
| Melham Medical Center | 20210127 | Drug Screening | 101.75 |
| Total Melham Medical Center | | | 101.75 |
| Midwest Floor Specialists | 20210203 | Custodial Supplies | 322.00 |
| Total Midwest Floor Specialists | | | 322.00 |
| Monique Leach | 20210127 | 1st Semester Milage | 855.04 |
| Total Monique Leach | | | 855.04 |
| N A S B | 20210203 | Annual Membership Dues | 6,465.00 |
| Total N A S B | | | 6,465.00 |
| NASB ALICAP | 20210203 | Workers Comp Contribution | 419.00 |
| Total NASB ALICAP | | | 419.00 |
| NE State Fire Marshal/Boiler Division | 20210127 | Boiler Inspection | 81.00 |
| Total NE State Fire Marshal/Boiler Division | | | 81.00 |
| Nebraska Public Health Environmental Laborato | 20210126 | Water Testing | 15.00 |
| Total Nebraska Public Health Environmental Laborato | | | 15.00 |
| NIBC, | 20210126 | Rental | 85.00 |
| Total NIBC, | | | 85.00 |
| Norms Auto | 20210203 | January Charges | 1,760.32 |
| Total Norms Auto | | | 1,760.32 |
| Presto X Company | 20210126 | pest control | 295.00 |
| Total Presto X Company | | | 295.00 |
| Quill | 20210127 | Office Supplies | 90.63 |
| Total Quill | | | 90.63 |
| Roger Guggenmos | 20210127 | 1st Semester Milage | 1,020.83 |
| Total Roger Guggenmos | | | 1,020.83 |
| Sandhill Oil Company | 20210127 | Fuel | 126.20 |
| Total Sandhill Oil Company | | | 126.20 |
| School Health | 20210127 | thermometers for health screens | 179.94 |
| Total School Health | | | 179.94 |
| TEAM Physical Therapy | 20210127 | Physical Therapy | 961.46 |

Board Report - Board

Unposted; Batch Description February21; Fund Number 01

| Vendor Name | Invoice Number | Description | Amount |
|-----------------------------|----------------|---------------------|-----------|
| Total TEAM Physical Therapy | | | 961.46 |
| Tyler Teahon | 20210126 | Tree Removal | 1,090.00 |
| Total Tyler Teahon | | | 1,090.00 |
| US. Foods | 20210204 | January Charges | 124.56 |
| Total US. Foods | | | 124.56 |
| Village of Thedford | 20210203 | Elementary Dumpster | 145.00 |
| Total Village of Thedford | | | 145.00 |
| Yanda's Music | 20210204 | music supplies | 49.22 |
| Total Yanda's Music | | | 49.22 |
| Fund Number 01 | | | 60,064.94 |
| Checking Account ID 1 | | | 60,064.94 |

Cash Receipt Listing by Fund

Posted; Entries to Include Entries with Amounts; Fund Number 01; Processing Month 01/2021

Fund: 01 GENERAL FUND

| Receipt Number | Received From | Receipt Date | Cash Receipt Description | Chart of Account Number | Detail Description | Amount |
|----------------|--------------------------------------|--------------|-------------------------------|-------------------------|------------------------------|------------|
| | BLAINECOUN Blaine County Treasure | 01/13/2021 | Taxes | 01 1100 | Local District Taxes | 199,401.49 |
| | LOUPCOUNTY Loup County Treasure | 01/28/2021 | taxes | 01 1100 | Local District Taxes | 9,901.96 |
| | BROWNCOUNT Brown County Treasure | 01/27/2021 | taxes | 01 1100 | Local District Taxes | 21,632.12 |
| | THOMASCOUN Thomas County Treasure | 01/27/2021 | taxes | 01 1100 | Local District Taxes | 51,642.81 |
| | THOMASCOUN Thomas County Treasure | 01/27/2021 | taxes | 01 1100 | Local District Taxes | 102.24 |
| | LOGANCOUNT Logan Country Treasure | 01/27/2021 | taxes | 01 1100 | Local District Taxes | 7,433.37 |
| | | | Account Number Total: 01 1100 | | Local District Taxes | 290,113.99 |
| | BLAINECOUN Blaine County Treasure | 01/13/2021 | Taxes | 01 1125 | MOTOR VEHICLE TAX | 5,049.37 |
| | THOMASCOUN Thomas County Treasure | 01/27/2021 | taxes | 01 1125 | MOTOR VEHICLE TAX | 834.33 |
| | | | Account Number Total: 01 1125 | | MOTOR VEHICLE TAX | 5,883.70 |
| | WESTERNNEB Western Nebraska Bank | 01/29/2021 | Interest | 01 1510 | INTEREST | 174.55 |
| | | | Account Number Total: 01 1510 | | INTEREST | 174.55 |
| | VILLAGEOFH Village of Halsey | 01/27/2021 | Liquor License Fee | 01 1911 | LOCAL LICENSE FEES | 20.00 |
| | | | Account Number Total: 01 1911 | | LOCAL LICENSE FEES | 20.00 |
| | CUSTERCOUN Custer County Treasure | 01/15/2020 | taxes | 01 2110 | COUNTY FINES/LICENSE FEES | 53.28 |
| | BLAINECOUN Blaine County Treasure | 01/13/2021 | Taxes | 01 2110 | COUNTY FINES/LICENSE FEES | 2,758.21 |
| | THOMASCOUN Thomas County Treasure | 01/27/2021 | taxes | 01 2110 | COUNTY FINES/LICENSE FEES | 180.58 |
| | LOGANCOUNT Logan Country Treasure | 01/27/2021 | taxes | 01 2110 | COUNTY FINES/LICENSE FEES | 52.36 |
| | | | Account Number Total: 01 2110 | | COUNTY FINES/LICENSE FEES | 3,044.43 |
| | STATEOFNEB State of Nebraska | 01/29/2021 | State Aid | 01 3110 | State Aid | 12,121.00 |
| | | | Account Number Total: 01 3110 | | State Aid | 12,121.00 |
| | STATEOFNEB State of Nebraska | 01/22/2021 | SPED | 01 3120 | Special Ed Programs | 8,520.00 |
| | | | Account Number Total: 01 3120 | | Special Ed Programs | 8,520.00 |
| | CUSTERCOUN Custer | 01/15/2020 | taxes | 01 3180 | Pro-rate Motor Vehicle | 58.17 |

Cash Receipt Listing by Fund

Posted; Entries to Include Entries with Amounts; Fund Number 01; Processing Month 01/2021

| <u>Receipt Number</u> | <u>Received From</u> | <u>Receipt Date</u> | <u>Cash Receipt Description</u> | <u>Chart of Account Number</u> | <u>Detail Description</u> | <u>Amount</u> |
|-----------------------|--------------------------|---------------------|---------------------------------|--------------------------------|----------------------------|---------------|
| | County Treasure | | | | | |
| | BLAINECOUN Blaine County | 01/13/2021 | Taxes | 01 3180 | Pro-rate Motor Vehicle | 565.65 |
| | Treasure | | | | | |
| | LOUPCOUNTY Loup County | 01/28/2021 | taxes | 01 3180 | Pro-rate Motor Vehicle | 46.29 |
| | Treasure | | | | | |
| | BROWNCOUNT Brown | 01/27/2021 | taxes | 01 3180 | Pro-rate Motor Vehicle | 37.79 |
| | County Treasure | | | | | |
| | | | | Account Number Total: 01 3180 | Pro-rate Motor Vehicle | 707.90 |
| | NETA1 NETA | 01/28/2021 | Refund | 01 5690 | OTHER NON-REVENUE RECEIPTS | 50.00 |
| | | | | Account Number Total: 01 5690 | OTHER NON-REVENUE RECEIPTS | 50.00 |
| | | | | | Fund Total: 01 | 320,635.57 |

Summary Totals

| <u>Account Type</u> | | <u>Cash Accounts</u> | | <u>Receivable Accounts</u> |
|-------------------------|------------|----------------------|--------|----------------------------|
| Subtotal Revenue | 320,635.57 | 01 101 | | 320,635.57 |
| Subtotal Expense | | | Total: | 320,635.57 |
| Subtotal General Ledger | | | | |
| Total: | 320,635.57 | | | |

District Financial Statement

January 31, 2021
Financial Statement

| | | General | Lunch | Operational | Building | Activity |
|-----------------------|-----------|--------------|------------|-------------|--------------|-------------|
| Beginning Balance | 1/1/2021 | \$624,652.08 | \$9,965.57 | \$27,934.38 | \$180,087.15 | \$46,437.04 |
| Revenue Received | | \$320,635.57 | \$506.00 | \$54,200.32 | \$8,940.96 | \$5,290.06 |
| Expenditures | | \$205,226.24 | \$8,027.16 | \$53,565.53 | | \$11,292.70 |
| Correction from Audit | | | | | | |
| Ending Balance | 1/31/2021 | \$740,061.41 | \$2,444.41 | \$28,569.17 | \$189,028.11 | \$40,434.40 |

| | 1/1/2021 | QCPUP | Depreciation Fund |
|-------------------|-----------|-------------|-------------------|
| Beginning Balance | | \$37,130.41 | \$91,869.42 |
| Revenue Received | | \$8,319.38 | \$19.50 |
| Expenditures | | | |
| Ending Balance | 1/31/2021 | \$45,449.79 | \$91,888.92 |

| | 1/31/2021 | CD #0114 | CD #9867 |
|----------------|-----------|--------------|--------------|
| Ending Balance | | \$112,285.59 | \$105,147.80 |